

**Marin District Office of Film & Special Events
P.O. Box 1016 Novato, CA 94948
415 898-4363**

WEDDING AND SPECIAL EVENT INFORMATION

Thank you for your interest in California State Parks. Please review the following regulations, fees, and list of locations for the Marin District including Mount Tamalpais, China Camp, Tomales Bay, Samuel P. Taylor, and Olompali State Parks.

Filing your application:

The non refundable filing fee for all special event permit applications is \$50.00 payable to California State Parks and can be mailed with the completed application to: California State Parks Film & Events P.O. Box 1016 Novato, CA 94948. Please indicate on your check the date of the event. Upon review, the Film & Events Coordinator will contact you with any questions or concerns regarding your event. Approximately 2 weeks before the event, a drafted permit will be emailed to you for signature and all remaining fees will be due at this time. Once payment has been received, you will receive the final approved permit via email. Please have this permit with you on the day of the event.

Fire Danger Closures: During fire season June- October, the park may be closed temporarily. Weddings applicants are required to have a plan in place in case of such closures. Fire closures are determined by the Marin County Fire Department usually with less than a 24hr. notice.
<http://www.xmrfire.org/mrn/default.aspx>

PLEASE NOTE: SPECIAL EVENT PERMITS WILL NOT BE ISSUED ON HOLIDAY WEEKENDS INCLUDING MEMORIAL DAY, 4TH OF JULY AND LABOR DAY WEEKENDS.

Fees: All applications must be submitted with a non refundable filing fee of **\$50.00**. \$25.00 of the filing fee will be applied to the Administrative Permit Fee.

Administrative Permit Fee: 1-50 people \$150.00 51-75 people \$200.00 76-100 people \$250.00 101-people \$350.00.

Location Fee: Below is a list of locations within the district which are available by reservation:

Mount Tamalpais S.P.

Hang Site1, Hang Site 111 50 people max
Madrone Grove 75 people max. \$125.00
Trojan Point 75 people max. \$125.00
Santos Meadows 200 people max. \$300.00
Sidney B. Cushing Memorial Theater 200 people max. \$350.00

China Camp S.P.

Miwok Meadows 200 people max. \$150.00
Weber Point 50 people max. \$ 75.00
Buckeye Point 50 people max. \$ 75.00

Tomales Bay S.P. available 09/6- 05/26 only

Vista Point 75 people max. \$225.00

Samuel P. Taylor S.P.

Irving 30 people max. \$110.00 (Reserve America)
Redwood Grove 80 people max \$ 225.00 (Reserve America)

Cleaning Deposit: A cleaning deposit may be required depending on the type of event. . Post event, this deposit will be returned by mail.

Monitoring fee: Shall be charged for Special Events that are likely to impact the park and park visitors in such a way as to surpass normal park use by the visiting public. Monitors are assigned to implement your permit requirements, to ensure a quality experience for the visiting public, and to protect the natural and cultural resources in the park. Monitoring costs require a 4-hour minimum at approximately \$79.00 per hour.

Signs, Banners, & Markers: Please make sure that no permanent signs are obscured. All signage is to be removed by the end of the event day in order to avoid additional fees.

Trash: All trash is to be removed from the park by the permitted.

Alcohol: If alcoholic beverages are to be consumed, insurance is required.

Parking: parking is limited and cannot be guaranteed. Carpooling is highly recommended. Many areas have a day use parking fee. These fees apply to the permitted unless otherwise noted.

Weddings:

- 1. No ignition sources- fires, smoking. Gas powered devices, generators, candles, fireworks, any combustible or flammable materials are not allowed on site.**
- 2. No amplified sound. Acoustic instruments only.**
- 3. No disturbance of any features including rocks, soil, or plants shall be allowed.**
- 4. No chairs, structures of any kind to be built, staked, staged, or erected on site.**
- 5. No trees, shrubs, or plants to be cut, trimmed, or injured and no disturbances of the ground surface are allowed.**
- 6. No animals except certified working companion dogs.**
- 7. No Plants allowed. Cut flowers and bouquets must be removed from site at the end of the event.**
- 8. No foreign materials to remain on site including confetti, rice, flower petals natural or synthetic.**
- 9. Non adherence to the above items will result in the forfeiture of permittees damage deposit.**